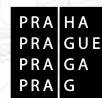


competition  
conditions

# soutok



IPR —  
PRaha

# The Prague Institute of Planning and Development

in accordance with Czech law, in particular:

the Act on Public Procurement: No. 134/2016 Coll. -  
hereinafter referred to as the “Act”, as amended;the

Competition Code of the Czech Chamber of Architects  
of 24 April 1993, as amended;

Building Act: no. 183/2006 Coll., on town and  
country planning and building code, as amended;

the Act on the Practice of the Profession: no.  
360/1992 Coll., on the Professional Practice of  
Certified Architects and on the Professional Practice  
of Certified Engineers and Technicians Active in  
Construction, as amended; hereinafter referred to as  
the “

Act on the Practice of the Profession”;Copyright Act:  
no. 121/2000 Coll., on Copyright, on Rights Related  
to Copyright and on Amendment to Certain Acts, as  
amended;the relevant provisions of the

Civil Code: Section 1772 to Section 1779 of Act No.  
89/2012 Coll., as amended,announces the landscape,  
shortlisted, two-stage competition for design  
proposal:

## Confluence periurban park

and issues the following

## Competition Conditions

The competition is part of the “Periurban park -  
a tool to climate adaptation ” project (NF-SFŽP  
3204200017)

Financed from EEA and Norway  
Funds 2014-2021 – CZ-ENVIRONMENT programme



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# 1) CONTRACTING AUTHORITY

## 1.1 Contracting authority

Prague Institute of Planning and Development, public benefit corporation

registered office: Vyšehradská 57/2077, 128 00 Prague 2, the Czech Republic

company reg. no.: 70883858

represented by: Mgr. Ondřej Boháč, Director

evidence number: ZAK 22-0153

## 1.2 Jury

### 1.2.1 Dependent jury members:

**Jana Plamínková** – Deputy Mayor of Prague

**Zuzana Vejvodová** - Mayor of the Municipal District Prague-Zbraslav

**Martin Vanko** - Councilor of the Municipal District Prague-Lipence

**Petr Kalina** - Director of the Investment Department of the Prague City Council

**Petr Hlaváček** - 1st Deputy Mayor of Prague - alternate

**Tomáš Veselý** - Department of Territorial Decision-Making of the Prague City Council - alternate

**Filip Kořínek** - Mayor of Černošice - alternate

**Marek Zděradíčka** - Director of Infrastructure Section at IPR - alternate

### 1.2.2 Independent jury members:

**Maike van Stiphout** - landscape architect

**Michael Schwarze-Rodrian** - landscape architect

**Martin Rusina** - architect

**Teresa Pastor** - EUROPARC project coordinator

**Jana Tichá** - architectural theoretician

**Eliška Černá** - landscape architect - alternate

**Milota Sidorová** - landscape architect - alternate

**Petr Hlaváček** - historian - alternate

### 1.2.3 Possibility of replacing a dependent regular jury member

If a person who has been nominated as a regular member of the dependent part of the jury ceases to hold the public office for which he or she was nominated to the jury, he or she may be replaced by a person who will newly hold that public office. This decision is at the discretion of the contracting authority.

## 1.3 Auxiliary bodies of the jury

### 1.3.1 Competition secretary

Igor Kovačević, CCEA MOBA, ask@cceamoba.cz

### 1.3.2 Reviewer of competition design proposals

Karin Grohmannová, CCEA MOBA

## 1.4 Invited jury experts

**Carol Ritchie** - periurban parks management

**Karin Helms** - planning and landscape management

**Tomáš Just** - landscape revitalization

**Ondřej Palička** - periurban park maintenance

**Květoslav Syrový** - transport

**David Pithart** - river and ecosystem services

**Štěpán Kyjovský** - Prague City Council, environmental protection

**Petr Matoušek** - IPR, sociology of the territory

**Jan Kadlas** - IPR, public space and landscape

**Michal Novák** - IPR, water management

**Filip Tittl** - consultant in the creation of the competition brief.

During the competition, the jury may ask the contracting authority to invite other experts.

## 2) COMPETITION SPECIFICATIONS

### 2.1 Type of competition

- 2.1.1 According to the subject of the competition
- 2.1.2 The competition is announced as a landscape competition.
- 2.1.3 According to the circle of participants
- 2.1.4 The competition is announced as a shortlist.
- 2.1.5 According to the number of stages announced
- 2.1.6 The competition is announced as a two-stage competition.
- 2.1.7 According to the purpose of the design solution
- 2.1.8 The competition is announced as a project competition.
- 2.1.9 The competition is co-funded by the Norwegian Financial Mechanism for the period 2014-2021.

### 2.2 Language of the competition

The Competition Conditions are issued by the contracting authority in Czech and English. In the event of any inconsistencies between the language versions, the Czech version of the Competition Conditions and documents shall prevail. The competition is announced and will be held in Czech and English. Therefore, all parts of the request to participate and the competition design proposal must be prepared in Czech or English; Slovak is also accepted. It is recommended that the competition design proposal be prepared bilingually (cz+en or sk+en).

### 2.3 Legal order

The competition will be conducted in accordance with Czech law.

### 2.4 Electronic tool

The competition will be published on the electronic tool (the contracting authority's profile) through which all communication between the participants and the contracting authority will take place, including the submission of the competition design proposal. Registration in this electronic tool is required to participate in the competition.

<https://www.tenderarena.cz>

**The contracting authority notes that the process of mandatory registration in the electronic tool may take several working days. The contracting authority strongly encourages participants to register as soon as possible, as well as not to postpone the submission of the request to participate until the very end of the deadline for submission of the request to participate (due to possible technical complications). For complete help on the registration process, participants can visit the website at:**

<https://sites.google.com/tendersystems.cz/help-tenderarena-contractor/registration>

The contracting authority further recommends that the registration procedure in the electronic tool be followed as per Annex PP.04.

### 2.5 Discussion of the conditions and launch of the competition

#### 2.5.1 Jury approval

The Competition Conditions were discussed by the jury at the constitutive meeting on 3. 6. 2022; they were subsequently approved by the consent by letter. Written confirmation of the approval is available from the contracting authority.

#### 2.5.2 Legitimacy by the Czech Chamber of Architects

The Czech Chamber of Architects issued letter ref. no. 490-2022/DM/Ze regarding the legitimacy of the Competition Conditions.

### 2.5.3 Approval by the contracting authority

The Competition Conditions were approved by the contracting authority on 2.8.2022

### 2.5.4 Competition launch

The competition is launched on the date of sending the notice of the competition launch for publication in the manner provided for in Section 212 of the Act in the Tender Electronic Daily and the Official Journal of the European Union. This is the date on which the deadline for submitting the request to participate begins.

## 3) COMPETITION BRIEF

### 3.1 Subject of the competition

The subject of the competition is the elaboration of a landscape and urban concept for the revitalization of the landscape of the confluence of the Vltava and Berounka rivers (approx. 1300 ha) including broader links with an emphasis on the landscape along the watercourses. The subject of the competition is also a more detailed elaboration of the four sub-areas.

**The requirements for the solution of the subject of the competition are defined in Annex P.01 of the Competition Brief and are set as recommended.**

Competition brief in accordance with the principles of responsible public procurement:

limiting the conditions of participation to the minimum necessary, thus allowing SMEs to participate (principle of socially responsible procurement),

promoting environmentally friendly solutions (principle of environmentally responsible procurement),

the requirements set out in P.01 Competition Brief are recommended and the contracting authority thus encourages an innovative approach and solution to the subject of the competition (innovation principle).

**CPV codes:**

71420000-8 Landscape architectural services  
71200000-0 Architectural and related services  
71300000-1 Engineering services

### 3.2 Purpose of the competition

The purpose of the competition is to select and award the most suitable design - the solution to the subject of the competition - that meets the requirements of the contracting authority contained in these Competition Conditions and the competition documents.

Following this competition, the contracting authority expects to negotiate with the participants whose competition design proposals have been evaluated in a negotiated procedure without prior publication pursuant to the provisions of Sections 143(2) and 65 of the Act (hereinafter referred to as the "NPWPP") for the award of a follow-on contract as described in these Competition Conditions.

The contracting authority reserves the right not to award a follow-on contract.

The aim of the competition is to find a partner for a quality project - from the completion of the design to its successful implementation.

## 4) CONDITIONS OF PARTICIPATION

### 4.1 Participant

Participants can be natural or legal persons or their companies established by natural and/or legal persons.

The participant will be further negotiated with in the NPWPP according to how it defines itself in the competition and will also act as such in the eventual signing of the agreement for the subsequent contract.

### 4.2 Conditions of participation in the competition

#### 4.2.1 Basic qualification

Each participant must meet the basic qualification pursuant to Section 74 of the Act (detailed in Annex PP.02).

#### 4.2.2 Professional qualification

Participants must meet professional qualification to the extent defined in Section 77(1) of the Act, i.e. they are registered in the Commercial Register or other similar register if another legal regulation requires registration in such a register (does not apply to companies of natural or legal persons and to natural and legal persons established in a country where such registration is not required).

The participant must also have, according to the provisions of Section 77(2)(a) of the Act, authorization to conduct business to the extent appropriate to the subject of the competition, at least for design activities in construction (does not apply to persons practicing architecture as a liberal profession or to persons established in a country where such authorization is not required by law).

#### 4.2.3 4.2.3 Technical qualifications

##### **Participants must:**

meet the technical qualification pursuant to Section 79(2)(b) of the Act, i.e. submit a list of 2 significant services, reference projects from the last 20 years prior to the launch of this competition - further defined in Section 12.3 of these Conditions - demonstrating their ability to perform the follow-on contract.

The time limit of the last 20 years shall be met if the significant service which is the subject of the reference project and which is included in the relevant list was completed and handed over to the client within that time limit, or a part of it was completed and handed over which meets the contracting authority's minimum requirements.

### **4.3 Proof of fulfilment of the conditions for participation in the competition**

#### 4.3.1 Sworn statement

The participant shall demonstrate the fulfilment of basic and professional qualification by a signed sworn statement, the template declaration is form PP.02. The fulfilment of technical qualification will be demonstrated by the submission of reference projects as per Section 12.3 of these Conditions.

#### 4.3.2 Proof of fulfilment of the conditions for participation in the competition for multiple natural persons in a company

If more than one natural person submits a competition design proposal jointly, each of these persons must individually satisfy the basic qualification criteria. Each of the natural persons demonstrates this by signing the relevant part of the sworn statement according to template PP.02.

The professional qualification laid down for a natural person and the technical qualification shall be demonstrated jointly.

#### 4.3.3 Proof of fulfilment of the conditions for participation in the competition for multiple legal persons in a company

If more than one legal person submits a competition design proposal jointly as a participant, each of these persons must individually meet the basic qualification and professional qualification laid down for a legal person. Legal persons shall demonstrate fulfilment of the basic qualification requirements pursuant to the provisions of Section 74(2) of the Act.

They shall demonstrate their technical qualification jointly.

#### 4.3.4 Proof of fulfilment of the conditions for participation in the competition through another person

The participant is entitled to demonstrate professional qualification and technical qualification through another person. However, this person will have to be the author or co-author of the competition design proposal.

#### 4.3.5 Proof of fulfilment of the conditions for participation in the competition by a foreign participant

The foreign participant shall demonstrate fulfilment of the conditions for participation in the competition to the extent required by the law of the country of which it is a citizen or in which it has its registered office.

#### **4.4 Consequences of not fulfilling the conditions for participation in the competition**

If a participant fails to provide the required documents proving that it meets the conditions for participation in the competition, the contracting authority will invite it to clarify or supply the required documents via the electronic tool. If the participant fails to provide the requested documents by the deadline for completion or clarification, the contracting authority will exclude the participant from participation in the competition.

## **5) THE DEADLINES AND COURSE OF THE COMPETITION**

### **5.1 Submitting a request to participate**

#### 5.1.1 Method of submission

The request to participate shall be submitted as a single PDF file titled "Request" **only electronically** via the electronic tool:

<https://www.tenderarena.cz/profil/detail.jsf?identifikator=IPRPraha>

#### 5.1.2 Deadline for submitting a request to participate

The moment at which the deadline for the submission of requests to participate ends shall be **16. 9. 2022, 2:00 P.M. CET**, where the time of receipt by the electronic tool shall be decisive.

#### 5.1.3 Late submission and submission by other means

If the request to participate is not received within the deadline or in the manner specified in these Competition Conditions, it will not be regarded by the contracting authority as submitted pursuant to Section 28(2) of the Act and will not be opened.

### **5.2 Reduction in the number of participants**

The contracting authority shall assess the compliance of the request to participate with the Competition Conditions and shall, on the basis of the opinion of the jury, reduce the number of participants pursuant to Section 111 of the Act. The contracting authority shall exclude participants whose request to participate did not meet the Competition Conditions and participants who were not selected in the reduction of the number of participants pursuant to Section 111 of the Act.

### **5.3 Assessment of requests to participate**

The jury will assess the requests to participate submitted according to the degree of fulfilment of the criterion: **Quality of the landscape design of reference projects**. The two reference projects of each of the participants will be assessed by the jury as a whole and the following aspects will be taken into account within the above-mentioned criteria (listed in no order of importance and with equal weight): strategic approach to the area and its development, accessibility and serviceability, simultaneous provision of recreational use and ecological functions, aesthetics, technical solution.

The degree of fulfilment of the criterion, which cannot be expressed quantitatively, will be assessed by the jury on the basis of the experience and expertise of its members.

In assessing the participants' reference projects, the jury will divide the reference projects according to its professional opinion into the four categories described in Annex PP.05.

The jury will recommend to the contracting authority to invite participants who have submitted requests to participate with reference projects classified in Category 1 to submit their competition design proposals.



The contracting authority will send a request assessment report to all participants.

## 5.4 Invitation to participate in Stage 1 of the competition

Based on the decision of the contracting authority, **6 anticipated participants will be invited to Stage 1 of the competition** via the electronic tool to prepare their competition design proposals.

## 5.5 Invitation to participate in Stage 2 of the competition

Based on the recommendation of the jury and the decision of the contracting authority, **4 anticipated participants will be invited to Stage 2 of the competition** and will receive an invitation with the specifications of the requirements for the completion of the design and specification of the Competition Conditions.

## 5.6 Exclusion of participants between Stage 1 and Stage 2 of the competition

Participants who do not proceed to Stage 2 will be excluded from the competition by the contracting authority pursuant to Sections 147 and 112 of the Act. They will receive a notice of exclusion from the competition for design proposal, which will include the jury evaluation report.

## 5.7 Submission of the competition design proposal in Stage 1 and Stage 2

5.7.1 Method of the submission of competition design proposals in Stage 1 and Stage 2

**The competition design proposal shall be submitted fully in electronic form.** Some of its parts - namely: **“Panels” and “Booklet” - shall also**

**be submitted physically** (in paper form) in order to preserve the aesthetic quality of the submitted parts.

The competition design proposal is submitted electronically via the electronic tool.

The competition design proposal shall be submitted physically at the office of the contracting authority:

Prague Institute of Planning and Development,

Vyšehradská 57/2077, 128 00, Prague 2- Nové Město, the Czech Republic,

opening hours of the mailroom: Mon-Fri: 7.30 am - 4.00 P.M. CET.

All parts of the competition design proposal will be in one package with the heading “DO NOT OPEN - COMPETITION FOR DESIGN PROPOSAL - CONFLUENCE PERIURBAN PARK”.

### 5.7.2 Deadline for the submission of competition design proposals in Stage 1

The moment at which the deadline for the submission of competition design proposals in Stage 1 ends is **2. 12. 2022, 4:00 P.M. CET**, the deadline being met if the complete competition design proposal is received by the electronic tool by the end of the deadline and all relevant parts thereof are simultaneously delivered to the contracting authority.

### 5.7.3 Deadline for the submission of competition design proposals in Stage 2

The moment at which the deadline for the submission of competition design proposals in Stage 2 ends is **10. 3. 2023** (i.e. 10 March 2023), **4:00 P.M. CET**, the deadline being met if the complete competition design proposal is received by the electronic tool by the end of the deadline and all relevant parts thereof are simultaneously delivered to the contracting authority.

### 5.7.4 Late or incorrect submission

If the competition design proposal or part thereof is not delivered within the deadline for submission of the competition design proposal or in the manner set out in these Competition Conditions, the contracting authority will not treat it as submitted pursuant to Section 28(2) of the Act, it will not be opened. The paper form of the competition design proposal will remain archived with the contracting authority and, at the request of the person who submitted

it, will be sent to them at their own expense or prepared for personal collection at the contracting authority's office.

### 5.7.5 A participant may submit only one competition design proposal

A participant who submits more than one competition design proposal will be excluded from the competition. A participant who has submitted a competition design proposal independently may not submit a competition design proposal jointly with another participant. In this situation, the contracting authority will exclude from the competition both the participant who submitted a separate competition design proposal and the participant with whom it submitted a joint competition design proposal.

### 5.7.6 A person who is a subcontractor of a participant may not submit a competition design proposal as a participant

In this situation, the contracting authority will exclude the subcontractor as a participant.

## 5.8 Competition design proposals review in Stage 1 and Stage 2

A basic review of competition design proposals for compliance with the mandatory requirements will be carried out by the reviewer immediately after the deadline for the submission of competition design proposals. The reviewer will mark the competition design proposals submitted in physical form with a number under which the competition design proposals will be further examined and evaluated by the jury. She will prepare a report on the review of the competition design proposals, which will be submitted to the jury. After review, the competition design proposals will be provided to the invited jury experts.

## 5.9 Jury evaluation session

The jury evaluation session for Stage 1 of the competition will tentatively take place in January 2023.

The jury evaluation session for Stage 2 of the competition will tentatively take place in March 2023.

## 5.10 Competition report

Minutes of all jury meetings will be taken by the secretary or another person authorized by the jury chairman and will be signed by all jury members who attended the meeting, and will form part of the competition report.

The record of the jury's work includes, in particular:

the minutes of all jury meetings, including the results of all votes,

the decision to exclude the competition design proposals and a list of all the competition design proposals assessed,

the method of application and, where appropriate, the specification of the evaluation criteria,

the evaluation of all competition design proposals,

the decision on the selection of the most suitable competition design proposals and their ranking,

the prize allocation decision, including its justification,

attendance lists from individual jury meetings.

# 6) TERMINATION OF THE COMPETITION

## 6.1 Notice of the selection of a competition design proposal

In selecting the most suitable competition design proposal, the contracting authority is bound by the opinion of the jury pursuant to Section 148(7) of the Act. The contracting authority shall decide on the selection of the competition design proposal within 50 days of the preparation of the competition report pursuant to Section 148(5) of the Act. The contracting authority may decide to re-evaluate competition design proposals for the reasons set out in Section 148(7) of the Act.

The contracting authority shall send the notice of the selection of the most suitable competition design proposal to all participants in the

competition immediately (within 10 days of the contracting authority's decision at the latest) via the electronic tool and publish it on the contracting authority's profile. The notice shall be accompanied by the competition report.

## **6.2 Access to competition design proposals**

The 15-day period for making competition design proposals available starts on the date of publication of the notice of the selection in the electronic tool.

## **6.3 Termination of the competition**

The competition is terminated on the date on which:

- a)** the deadline for filing objections against the selection of the competition design proposal pursuant to Sections 241 to 244 of the Act expires for all participants, if no objections are filed;
- b)** in the event of objections, the deadline for filing a petition for reviewing the contracting authority's actions with the Office for the Protection of Competition pursuant to Section 251(2) and (3) of the Act expires if no petition is filed;
- c)** in the event of a petition pursuant to Section 251(1) of the Act, the decision to discontinue the administrative proceedings or to reject the petition becomes final.

### **6.3.1 Cancellation of the competition**

The contracting authority has the right to cancel the competition. In the event of cancellation of the competition without its subsequent re-announcement, the contracting authority is obliged to pay each of the participants that proves to have sufficiently developed or elaborated the competition design proposal before the cancellation of the competition, a reasonable compensation (which is considered to be a proportional share of up to the total amount of the prizes and sketch fees, i.e. a proportional amount of up to CZK 3,900,000). The amount of the proportional share will be decided by the contracting authority and the jury, but for one participant it will be a maximum of CZK 300,000. Participants shall demonstrate their work in progress by delivering the competition design proposal to the contracting authority via the electronic tool within 3

days of the publication of the decision to cancel the competition.

## **6.4 Payment of prizes and reimbursement of expenses (sketch fees)**

Prizes and sketch fees will be paid no later than 50 calendar days after the end of the competition pursuant to Section 149(3) of the Act. In the event of cancellation of the competition, the reimbursement is due 50 days from the date of cancellation.

## **6.5 Public exhibition of competition design proposals**

The contracting authority will publish the competition design proposals online on its website. The public exhibition of the competition design proposals will be launched within approximately three months of the announcement of the decision on the selection of the most suitable competition design proposal.

# **7) EVALUATION CRITERIA**

## **7.1 Criteria for evaluating competition design proposals in Stage 1 and Stage 2**

The criteria according to which the competition design proposals will be evaluated are set out in no order of importance as follows:

- the quality of the strategic approach in assessing the potential and designing the conservation and development of the area
- the degree of comprehensiveness in defining priorities and rules for the implementation of investment projects in terms of quality public space
- the quality of the strategy proposed for stakeholder negotiations, given the strong property and administrative fragmentation of the area

- the degree of coherence with the document Capital City of Prague Climate Change Adaptation Strategy
- the extent and quality of measures proposed to promote biodiversity, revitalize ecosystem services and develop green and blue infrastructure
- the degree of consideration of the spatial concept plan documents specified in the competition brief
- the quality of landscape-urban design in the proposals of selected sub-projects.

## 7.2 Evaluation of the competition design proposals by the jury

The jury will evaluate the competition design proposals based on the knowledge and experience of its members. Such an evaluation will therefore be a professional but subjective opinion of the jury. This method of evaluation is generally standard in competitions for competition design proposals, and by participating in the competition, participants agree to this method of evaluation.

### 7.2.1 Jury evaluation in Stage 1 of the competition

On the basis of the quality criteria under Section 7.1 of these Conditions, a reduction in the number of competition design proposals will be made in Stage 1 pursuant to Section 147 in conjunction with Section 112 of the Act.

The jury will select the 4 competition design proposals anticipated to be shortlisted to Stage 2 of the competition, provide a rationale for the evaluation of all not-shortlisted competition design proposals, and make recommendations for competition design proposals shortlisted to Stage 2 of the competition.

### 7.2.2 Jury evaluation in Stage 2 of the competition

Each competition design proposal will be evaluated comprehensively according to the success of the relevant competition design proposal under the quality criteria in Section 7.1 of these Conditions.

The jury will rank the competition design proposals and provide a justification for their evaluation, which will be recorded in the competition report.

## 8) PRIZES AND SKETCH FEES

### 8.1 Total amount for prizes and sketch fees

The total amount for prizes and sketch fees is set at: CZK 3,900,000.

### 8.2 Prizes

#### 1. First prize

The first prize is set at CZK 800,000.

#### 2. Second prize

The second prize is set at CZK 500,000.

#### 3. Third prize

The third prize is set at CZK 300,000.

### 8.3 Sketch fees (reimbursement of expenses in the competition)

The total amount of CZK 2,100,000 will be distributed among all participants in Stage 1 of the competition who fulfill the Competition Conditions. The maximum sketch fee per participant is set at CZK 350,000.

An amount of CZK 200,000 will be awarded to a participant in Stage 2 who complies with the Competition Conditions but does not win any prize.

The contracting authority will not award any rewards.

Under the conditions set out in Section 12(2) of the Czech Chamber of Architects Competition Code, the jury may decide in exceptional cases to redistribute or not to award some of the prizes.

### 8.4 Taxation of prizes and sketch fees

Prizes and sketch fees awarded in the competition:

- to natural persons not engaged in business, pursuant to Section 36(2)(i) of Act No. 586/1992 Coll., on Income Taxes, as amended, will be reduced by income tax in the amount of 15%, which the contracting authority will pay to the tax administrator pursuant to Act No. 280/2009 Coll., Tax Code, as amended
- to legal persons and natural persons engaged in business, pursuant to Act No. 586/1992 Coll., on Income Taxes, as amended, will be paid in full and taxed by the legal person or natural person in a proper tax return
- to participants not paying taxes in the Czech Republic will be paid in full. They will pay income tax in accordance with the laws in force and effective in their place of tax domicile.

For the purposes of taxation, sketch fees shall be regarded as prizes and shall be treated in the same manner as prizes. No value added tax is added to the amounts for prizes and sketch fees.

## 9) PROCUREMENT DOCUMENTS, SITE VISIT

### 9.1 Availability of Competition Conditions and documents

The Competition Conditions and their annexes (competition documents) are published on the contracting authority's profile in the electronic tool from the date of publication of the competition launch notice [the form "design proposal competition notice"]:

<https://www.tenderarena.cz/profil/detail.jsf?identifikator=IPRPraha>

### 9.2 Competition documents and annexes

9.2.1 Documents for the preparation of the competition design proposal

The contracting authority provides the following documents to participants in digital form in the following formats:

- 1. Competition brief (pdf)**
- 2. Map document (dwg)**
- 3. 3D model of buildings and terrain (dwg)**
- 4. Photo documentation (jpg)**
- 5. Orthophotomap (jpg)**
- 6. Balance sheets to fill in the basic indicators of the building (xls).**

Other available spatial analytical documents, research and studies are also relevant for the preparation of the competition design proposal - references to them are listed in document P.01 Competition brief.

### 9.2.2 Annexes for the administration of the competition

**PP.01** Participant identification data - template to fill in (doc)

**PP.02** Sworn statement of the fulfilment of the conditions for participation - template to fill in (doc)

**PP.03** Non-binding price offer for design work - template to fill in (xls) - will not be submitted to the jury; a new offer will be submitted in the NPWPP.

**PP.04** Instructions for supplier registration in the Tender arena electronic tool (pdf)

**PP.05** Categories of reference projects for the assessment of requests to participate by the jury (pdf)

**PP.06** Author - template to fill in (doc).

### 9.2.3 Use of competition documents

The participants undertake to use the documents only for the purpose of deciding whether to participate in the competition and for the preparation of the request to participate and the competition design proposal.

### 9.3 Explanation of Competition Conditions (questions)

9.3.1 Submitting questions via the contracting authority profile / electronic tool

Participants may submit (questions) requests for clarification of the Competition Conditions in writing via electronic communication through

<https://www.tenderarena.cz/profil/detail.jsf?identifikator=IPRPraha>

9.3.2 Submitting questions by email

Alternatively, participants may submit requests for clarification of the Competition Conditions in writing to the e-mail address of the competition secretary (Igor Kovačević, [ask@cceamoba.cz](mailto:ask@cceamoba.cz)) with the subject "CPP - QUESTION".

9.3.3 Deadline for submitting questions

Pre-request questions can be submitted until 30. 8. 2022,

before the submission of competition design proposals in Stage 1 until 15. 11. 2022, and before the submission of competition design proposals in Stage 2 until 21. 2. 2023.

9.3.4 Answering questions

The explanation (answer) will be published with the text of the question without identifying the questioner on the profile of the contracting authority in the form of additional information within seven working days of receipt of the request (question). The contracting authority may also provide an explanation of the Competition Conditions without a request.

## 9.4 Competition site visit

The competition site visit is scheduled between the reduction of the number of participants and Stage 1 of the competition and will be attended by participants who will be shortlisted to Stage 1 of the competition. Further information on the date, time and place of the meeting will be provided in the form of additional information.

# 10) SUBSEQUENT NEGOTIATION AND THE CONTRACT

## 10.1 Negotiated procedure without prior publication (NPWPP)

In accordance with the provisions of Section 143(2) and Section 65 of the Act, the contracting authority will negotiate with all participants who receive a prize in the competition on the awarding of the follow-on contract to the extent described below.

Participants will be invited to submit a tender according to their ranking in the competition.

In the event that no agreement is reached with any of the invited participants, the negotiated procedure without prior publication will be terminated.

### 10.1.1 Submission of a tender by the highest ranked participant

The contracting authority will first invite the highest ranked participant to submit a tender and, if a contract is concluded with that participant, the negotiated procedure will be terminated.

### 10.1.2 Submission of a tender by the second highest ranked participant

In the event that the negotiations referred to in the preceding paragraph do not result in an agreement on the conclusion of a contract, the contracting authority shall invite the participant whose proposal is ranked second highest to submit a tender and, if a contract is concluded with that participant, the negotiated procedure shall be terminated.

### 10.1.3 Submission of a tender by the third highest ranked participant

In the event that the negotiations referred to in the preceding paragraph do not result in an agreement on the conclusion of a contract, the contracting authority shall invite the participant whose proposal is ranked third highest to submit a tender and, if a contract is concluded with that participant, the negotiated procedure shall be terminated.

## **10.2 Conditions for concluding a contract for the execution of a follow-on contract**

### 10.2.1 Proof of fulfilment of the conditions for participation

A participant who is invited to conclude a contract on the basis of the results of the negotiated procedure without prior publication shall provide the contracting authority with the original or certified copies of documents proving that the conditions for participation in the competition set out in these Conditions have been met.

### 10.2.2 Requirements for the composition of the participant's implementation team

The participant shall also prove at the conclusion of the contract that it is a person authorized to perform selected activities in construction pursuant to Section 7(1) and Section 30a of the Act on the Practice of the Profession or prove that it is associated with another person who is authorized to perform selected activities in construction in the Czech Republic (does not apply to persons performing the activity of an architect as a liberal profession).

The contracting authority will also require the following professions to be included in the implementation team of the selected participant: one natural person who is an authorized architect in the field of landscape architecture (in case of authorization by the Czech Chamber of Architects - authorization A.3); one natural person who is an authorized architect in the field of architecture or urban planning (in case of authorization by the Czech Chamber of Architects - authorization A.1, A.0 or A.2); one natural person who is an authorized engineer for water management and landscape engineering (Czech Chamber of Authorized Engineers and Technicians in Construction - authorization IVOO); a sociologist (i.e. a natural person who is a graduate of a university, a sociology study program or other similar program) and an economist (i.e. a natural person who is a graduate of a secondary school or university with an economic focus).

## **10.3 Scope of the follow-on contract**

Based on the results of the competition, the contracting authority intends to award a contract for the elaboration of a draft "Guide Plan" for the protection and development of the periurban landscape at the confluence of the Berounka and Vltava rivers. This will include a proposal for addressing wider relationships, a proposal for landscape revitalization along watercourses and a proposal for the projects: "Restoration of the Berounka Thalweg", "Access Point Černošice", "Access Point Radotín" and "Linking Zbraslav - Radotín".

## **10.4 Estimated value of the follow-on contract**

The estimated value of the follow-on contract is CZK 2,700,000.

The contracting authority notes that the estimated value of the follow-on contract also represents the maximum amount of funds available to the contracting authority for the implementation of the follow-on contract.

# **11) ACCEPTANCE OF THE COMPETITION CONDITIONS**

## **11.1 Copyright**

### 11.1.1 Ensuring copyright protection of the competition design proposal in the participant-author relationship

The participant shall demonstrate that copyright protection of the competition design proposal has been secured by completing Annex PP.06 - Author.

### 11.1.2 Ensuring copyright protection of the competition design proposal in

the participant-contracting authority relationship

The authors of the competition design proposals are the holders of personal copyrights within the meaning of Section 11 of Act No. 121/2000 Coll., on Copyright, on Rights Related to Copyright and on Amendment to Certain Acts, as amended. The authors of the competition design proposals retain their copyright, may publish their competition design proposals after the end of the competition and may use them again in another case.

### 11.1.3 Reproduction and display of competition design proposals as part of the competition

By submitting their competition design proposals, the participants agree to the free reproduction and display of their competition design proposals as part of the promotion of the competition and its results.

### 11.1.4 Ownership of competition design proposals

The competition design proposals become the property of the contracting authority. The authors of these competition design proposals grant the contracting authority permission to use their copyrighted works for the purposes of this competition.

The use of the competition design proposals or parts thereof for purposes other than those specified in these Competition Conditions is subject to the express permission of the authors.

## 11.2 Publicity and promotion

The contestant notes that the Design Competition is part of the Project „Periurban Park - a tool to climate adaptation“ funded by the EEA and Norway 2014-2021, the CZ-ENVIRONMENT programme and:

- commits to use the Program logo in all materials and documents produced within the project, to the appropriate extent and in the appropriate format
- through its participation in the competition, it grants approval to representatives of the intermediary (the State Environmental Fund of the Czech Republic) to acquire and use photographic

material and film footage during the implementation of the project and to provide it to third parties.

## 11.3 Clause on acceptance of the competition conditions

### 11.3.1 Confirmation by the contracting authority, the jury, its auxiliary bodies and invited jury experts

By participating in the competition, the contracting authority, competition secretary, reviewer of competition design proposals, jury members and invited jury experts confirm that they have read all the conditions of the competition and undertake to observe and honor these Conditions as a contract.

### 11.3.2 Confirmation by the participants

By submitting a request to participate, the participants agree to all the conditions of the competition and to the decisions of the jury made within and in accordance with them.

## 11.4 Resolving disputes

### 11.4.1 Objections

Participants may file objections to the contracting authority's procedures in the competition for design proposal pursuant to Part Thirteen of the Act.

Any participant in the competition may, within 15 days from the date of delivery of the decision of exclusion from participation in the competition or the decision on the selection of the most suitable competition design proposals (here only participants who have been invited to submit a competition design proposal), submit to the contracting authority reasoned objections to the formal procedure of the jury.

Objections must be submitted in writing by the participant (hereinafter referred to as the "complainant") and must state who is submitting them, which procedure of the jury or the contracting authority the objections are directed against, what the breach of the Competition Conditions is alleged to be and what the complainant is claiming.



The contracting authority shall examine the objections lodged in full and shall, within 15 days of receipt of the objections, send the complainant a written decision on whether or not it accepts the objections, stating the reasons. If the contracting authority upholds the objections, it shall state in the decision how the remedy is to be implemented and shall notify all participants in the competition. If the contracting authority does not uphold the objections, it will inform the complainant in a written decision about the possibility of filing a petition to initiate proceedings for reviewing of the contracting authority's actions with the Office for the Protection of Competition.

#### 11.4.2 Petition to initiate proceedings for reviewing the contracting authority's actions

The petition must be delivered to the Office for the Protection of Competition and to the contracting authority within 10 days of the receipt of the contracting authority's decision on the objections or within 25 days of sending the objections if the contracting authority has not decided on the objections.

The details of the petition to initiate proceedings for reviewing the contracting authority's actions and further actions of the complainant are governed by the provisions of Section 249 et seq. of the Act.

## 12) REQUEST TO PARTICIPATE IN THE COMPETITION

### 12.1 Form of the request to participate

Candidates shall submit to the contracting authority a request to participate in the competition, in which they shall provide their identification data, 2 reference projects and prove that they meet the conditions for participation in the competition in the form of an a sworn statement.

The request to participate shall be submitted in the form of a single PDF file "Request" only through the electronic tool.

### 12.2 Technical parameters of the request to participate depending on the electronic tool

The request to participate must not exceed 100 MB in size.

The electronic submission can be tested on a non-binding basis on the website:

<https://tenderarena.cz/dodavatel/seznam-profilu-zadavatelu/detail/Z0001055/zakazka/392186>

### 12.3 Content of the request to participate

The request will be 4 A4 pages in portrait format and will include:

**a)** Page 1: front page with details of the participant (completed document PP.01)

**b)** Pages 2 and 3: 2 reference projects (assumed to be on one page each) displayed through any presentation. Reference projects are not required to have been implemented, they can be a study or a competition design proposal. These reference projects are of the nature of significant services already rendered by the participant and by submitting them the participant demonstrates its technical qualification. The participant confirms the truthfulness of the above information by signing a sworn statement. Reference projects (from the last 20 years prior to the start of this competition) should relate as closely as possible to the subject of the competition; this means, in particular, periurban parks, other parks and landscape works of a predominantly nature-based character. They will be assessed by the jury according to the criteria and considerations set out in Section 5.3 of these Conditions. For projects, data will include: (1) the author, team, and collaborators, (2) the location, (3) the date/year of successful completion of the design phase from the zoning decision to implementation (or termination of the competition or study), (4) the construction investor or project contracting authority, and (5) the cost of construction, or a calculation or estimate of the investment cost. It will also contain (6) the size of the area concerned and (7) a description of what specific principles or themes are contained in the reference projects that the participant would apply in the development of the current competition design proposal.

The name of the participant will be legibly indicated in the header of both pages.

c) Page 4: a sworn statement (filled in document PP.02) to prove that the participant meets the conditions for participation in the competition.

In the case of a single participant demonstrating fulfilment of the conditions by several persons, the number of pages of the request may be increased by the corresponding number of completed PP.01 documents and sworn statements, i.e. completed PP.02 documents.

## 13) COMPETITION DESIGN PROPOSAL - STAGE 1

### 13.1 Requirements for the competition design proposal

#### 13.1.1 Binding requirements

The binding requirements are:

a) submission of all parts of the competition design proposal listed below (13.2)

b) anonymity of the competition design proposal described below (13.8).

A competition design proposal that does not meet the mandatory requirements will be excluded from the evaluation by the jury and the contracting authority will subsequently exclude the participant who submitted the competition design proposal from the competition.

#### 13.1.2 Recommended requirements

The requirements not mentioned in the previous section are set out as recommendations and failure to comply with them is not a reason for excluding the competition design proposal from evaluation and for excluding the participant who submitted the proposal from the competition.

The contracting authority recommends that at least one member of the participant's team be a citizen of the Czech Republic, especially with regard to the mandatory registration on the contracting authority's profile and communication with the

contracting authority through it, and at least a general knowledge of applicable Czech legislation.

### 13.2 Parts of the competition design proposal:

- a) Main presentation - "Panels",
- b) Detailed description - "Booklet",
- c) Non-binding price offer - "Price",
- d) Completed Annex PP.06 Author.

The content of these parts is described below.

### 13.3 Technical parameters of the submission depending on the electronic tool

The competition design proposal must not exceed a total size of 200 MB, with a maximum size of 100 MB per file.

The electronic submission can be tested on a non-binding basis on the website:

<https://tenderarena.cz/dodavatel/seznam-profilu-zadavatelu/detail/Z0001055/zakazka/392186>

### 13.4 Main presentation - "Panels"

#### 13.4.1 Arrangement

The presentation will be arranged on 4 A0-size panels in landscape format. A 3 x 3 cm space will be located on the panel in the bottom right corner for the number under which the competition design proposal will be known to the jury. At the bottom of the panel, the name of the competition "CONFLUENCE PERIURBAN PARK" will be stated.

#### 13.4.2 Form of submission

**Panels will be submitted physically and electronically** - in paper form printed and taped to a lightweight board for exhibition purposes

(foam board), in electronic form as JPG files with a resolution of at least 150 dpi using the electronic tool.

### 13.4.3 Recommended content of the main presentation

- Panel 1: design proposal for the structure of the guide plan elaboration of the broader relation topics, site plan 1:25 000;
- Panel 2: design proposal for the revitalisation of the landscape along the watercourses, site plan at a scale of 1:10 000 and 2 cross-sections at a scale of 1:500
- Panel 3: - Černošice entry point at a scale of 1:750, 2 cross-sections, specification of surfaces, recommended structure of footbridge, 2 axonometries or perspectives, - Renovation of the Berounka valley at a scale of 1:2 500, 2x terrain cross-sections, 2 perspectives of the head regulator / overall axonometry
- Panel 4: - “Radotín” entry point at a scale of 1:750, 2 cross-sections, overall axonometry, 3 perspectives from the former Jahodárna complex (i.e. the former strawberry factory), specification of surfaces, - Connection Zbraslav – Radotín 1:5000, 2 cross-sections, specification of surfaces, 5 perspectives / overall axonometry.

### 13.4.4 Other content

Panels may contain any additional statements at the discretion of the participants beyond the above.

## 13.5 Detailed description - “Booklet”

### 13.5.1 Arrangement

The description will have the layout of an A4 portrait booklet.

There will be space of a real size 3x3 cm square in the bottom right corner of the front page for a randomly assigned number under which the competition design proposal will be presented to the jury. The name of the competition “CONFLUENCE PERIURBAN PARK” will be located at the bottom of the front page.

### 13.5.2 Form of submission

The **booklet will be submitted both physically and electronically** - printed and bound in at least 1 hard copy (2 copies are preferred), in electronic form in a single PDF file with a resolution of at least 150 dpi using the electronic tool.

### 13.5.3 Recommended content of the detailed description

- a)** front page, annotation of the competition design proposal of approx. 500 characters including spaces, description of the overall landscape solution - including links to the surroundings
- b)** description of the park’s care and management plan,
- c)** description of the operational and transport solutions with regard to different types of visitors,
- d)** for individual projects - description of the overall conceptual, structural and material solution,
- e)** completed balance sheets - see template issued as a document.

The detailed description of the proposal is not limited to the form of a text; it is recommended to supplement it with diagrams, sketches and other explanatory outputs, which will help the participant to best present the principles of his/her competition design proposal to the jury.

### 13.5.4 Other content

The description may include any additional statements at the discretion of the participants beyond the above.

## 13.6 Non-binding price offer - “Price”

The non-binding price offer is for the guidance of the contracting authority - this document will not be submitted to the jury but will be a guide for the NPWPP.

The **price will be submitted only electronically** as one XLS file - completed template PP.03.

## **13.7 Completed Annex PP.06 Author**

Additional collaborators, authors or co-authors may be entered in Annex PP.06. This document is used to identify the persons involved in the competition design proposal and will be published together with the results of the competition.

In this way, the participant must prove to the contracting authority that he/she is entitled to dispose of the copyright, i.e. that the participant is also the author or that the author has granted the participant the right to use its work on the basis of a license agreement, a copy of which the participant shall submit to the contracting authority.

## **13.8 Binding conditions of anonymity of the competition design proposal**

Competition design proposals will be submitted to the jury anonymously. No part of the competition design proposal (except as expressly stated in these Competition Conditions) may contain the name, address or other graphic symbol of the participant that could lead to the identification of the participant by the jury.

Any competition design proposal found by the jury to have breached anonymity will be excluded from the evaluation and the contracting authority will subsequently exclude the participant who submitted the competition design proposal from the competition.

# **14) COMPETITION DESIGN PROPOSAL - 2nd STAGE**

## **14.1 Specification of requirements and details of the competition design proposal in Stage 2**

The requirements and recommendations for the competition design proposal will be specified in the invitation to participate in Stage 2 of the

competition. Tentatively, there will be 6 panels in AO format and a more detailed description in the form of a booklet. The details of the elaboration of the competition design proposal will be specified.

Stage 2 of the competition will be conducted anonymously, similarly to Stage 1.

# **15) A LIST OF THE COMPETITION CONDITIONS, FAILURE TO COMPLY WITH WHICH WILL RESULT IN EXCLUSION FROM THE COMPETITION**

## **15.1 Summary**

For the sake of clarity, the contracting authority summarizes below the conditions of the competition as set out in these Competition Conditions, failure to comply with which will result in exclusion from the competition:

- failure to provide any of the required documents proving fulfilment of the conditions to participate in the competition (Section 4.4 of the Competition Conditions)
- failure to meet any of the mandatory requirements set out in Section 13.1.1 of the Competition Conditions
- submission of more than one competition design proposal by a participant according to Section 5.7.5 of the Competition Conditions
- submission of a competition design proposal by a person who is a subcontractor of another participant, pursuant to Section 5.7.6 of the Competition Conditions.

# **16) A LIST OF THE COMPETITION CONDITIONS, FAILURE TO COMPLY WITH WHICH WILL RESULT IN THE REQUEST TO PARTICIPATE OR THE COMPETITION DESIGN PROPOSAL NOT BEING CONSIDERED**

## **16.1 Summary**

The contracting authority summarizes below the conditions of the competition as set out in these Competition Conditions, failure to comply with which will result in the request to participate or the competition design proposal not being regarded as submitted and not being considered:

- delivery of a request to participate after the deadline or by means other than those specified in the Competition Conditions (Section 5.1.3 of the Competition Conditions);
- delivery of the competition design proposal or part thereof in Stage 1 or Stage 2 after the deadline or in a manner other than that specified in the Competition Conditions (Section 5.7.4 of the Competition Conditions).

Mgr. Ondřej Boháč  
Director  
Prague Institute of Planning and Development,  
Public benefit corporation



PRA HA  
PRA GA  
PRA G

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PRAHA