

| Steps | Activities | Phase |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <i>Individual steps (according to the manual)</i> | Activity 1. Identifying stakeholders Activity 2. Roundtables with stakeholders. Scope, limitations (boundaries), project brief and goals of the participatory process Activity 3. Expert pre-participatory studies Activity 4. Community and user mapping Activity 5. Setting up a detailed process plan | 1. Preparation and set-up of the process |
| <i>Individual steps (according to the manual)</i> | Activity 6. Analysis of needs (1. phase of participatory planning) | 2a. Project planning - analysis of the current state of things |
| <i>Individual steps (according to the manual)</i> | Activity 7. Development of the design concept proposal Activity 8. Design concept proposal consultation (2. phase of participatory planning) Activity 9. Addressing comments Activity 10. Presentation of the final design | 2b. Project planning - project design proposal preparation |
| <i>Individual steps (according to the manual)</i> | Activity 11. Action plan (planning for follow-up implementation) | 3. Project finalization |
| <i>Individual steps (according to the manual)</i> | | 4. Project evaluation (IPR) |